

# Fire Official

## (1 year term)



This opportunity is simple: we're inviting you to bring your skill and talent to our organization through the role of **Fire Official!**

We're looking for a dynamic team member ready to contribute to our vision of being a community of communities where all people belong. We're excited about this role and the opportunity it presents for the successful applicants, our organization, and our community.

Our commitment is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. If you are ready to take on the challenge, we invite you to consider joining us in our mission of providing municipal services to residents, businesses, and organizations in a friendly, effective, and innovative manner. We encourage applications from Indigenous People, Persons of African Descent, and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons, and members of other historically underrepresented communities. While we recognize the inherent difficulty of doing so, if you are a member of a traditionally excluded or marginalized community, you are encouraged to self-identify in your cover letter or your resume.

### **Primary Responsibilities**

- Carry out on-site inspections on buildings triggered for inspection to ensure compliance with codes and other regulatory bodies;
- Review building plans and specifications of existing buildings and inspect the building to determine compliance with applicable codes and regulations;
- Correspond, in writing, to engineers, architects, contractors, owners and other regulatory agencies noting acceptance or observed deficiencies as part of the fire inspection;
- Promote and enforce fire safety regulations as set out in relevant provincial legislation and municipal bylaws through comprehensive inspections;
- Prepare highly detailed and accurate reports, documents, records and provide evidence before Court, initiate and participate in prosecution in connection with matters arising from the duties of a Fire Inspector;
- Evaluate, recommend and approve Fire Safety plans; and,
- Perform other duties as assigned based on Certification level.

### **Candidate Profile**

#### ***Education and Experience***

- 2 Year Diploma from a Secondary School in a trade (such as Carpentry, Plumbing, or Electrical). Red Seal Certification is considered an asset;
- Certified Level I Fire Inspection License as set out in the requirements of the Fire Inspectors Association of Nova Scotia (FIANS) is considered an asset;
- Experience in the construction industry and thorough knowledge of the National Building Code, National Fire Code and Fire Safety Act.

#### ***Knowledge, Skills, and Abilities***

- Firm working knowledge of all provincial legislation pertaining to fire protection and preventions in new and existing buildings;
- Certified Building Official Level 1 or Level II License is considered an asset;
- Strong written and communication skills and knowledge of computer applications within a Windows environment with an emphasis on Microsoft Word, Excel and PowerPoint;
- Hold a valid driver's license; and
- Be eligible for appointment as a Special Constable under the Nova Scotia Police Act.

# Compensation & Benefits

This is a full-time unionized position that is governed in accordance with the Collective Agreement between the Municipality of the County of Kings and CUPE, Local 2618-01. Compensation includes a competitive salary and a benefits plan - including a pension plan (8% employer & 8% employee match)! Salary will be Level 8 (\$36.84/hr - \$43.94/hr) of the Municipal Pay Band. Hours of work will be Monday to Friday 8:30am to 4:30pm (35 hours per week).

For a detailed job description please click [here](#).

## Extra Details

The Municipality of the County of Kings is a community of communities, both urban and rural, offering an exceptional lifestyle to residents. With a population of more than 60,000, the Kings Region offers full-service amenities you'd typically find in more urban environments in quaint small towns with vast rural landscapes and amazing vistas.

Learn more about our region, our organization and our commitment to Equity and Diversity [here](#).

## How to apply

Send us your resume and cover letter merged into a single PDF with the position title in the email subject line. Help us understand how your talent and experience will help us achieve our vision, mission, and goals. Don't be afraid to be personal! We are excited to get to know you.

Send your complete application package to Cathy Nichols, Human Resources Manager at [workhere@countyofkings.ca](mailto:workhere@countyofkings.ca) by **4:30pm Friday May 3, 2024**.

In order to provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments and changes throughout our recruitment process. Persons who anticipate needing accommodations for any part of the recruitment process may contact, in confidence, [workhere@countyofkings.ca](mailto:workhere@countyofkings.ca).

Note: Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. Checks may include one or all of the following: Reference/Employment Verification, Criminal Background, Vulnerable Sector and Education.

We thank all applicants for their time and effort in applying however, only applicants selected for an interview will be contacted.

